



City of Amesbury  
Office of the City Clerk  
62 Friend St.  
Amesbury, MA 01913

## MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A §§18-25  
Version 7.1.10

City Council Meeting Agenda  
Tuesday, June 14, 2022  
7:00 PM  
City Hall Auditorium- 62 Friend Street

1. Call to Order
2. Pledge of Allegiance – Councilor Mandeville
3. Roll Call
4. Act on Minutes – May 24, 2022
5. Mayoral Appointments-

**2022-066** Reappointment of Jay Williamson to the position of member of the Historical Commission for a term to expire June 6, 2025

**2022-067** Reappointment of Cindy Roberts to the position of Lakes and Waterways Commission for a term to expire June 6, 2025

**2022-068** Reappointment of Craig Bailey to the position of member of the Retirement Board for a term to expire June 6, 2025

**2022-069** Reappointment of James Nolan to the position of member of the Traffic and Transportation Committee for a term to expire June 6, 2025

**2022-070** Reappointment of Robert Desmarais to the position of member of the Traffic and Transportation Committee for a term to expire June 6, 2025

**2022-071** Reappointment of Lauren Tirone to the position of member of the Traffic and Transportation Committee for a term to expire June 6, 2025

**2022-072** Reappointment of Donna Collins to the position of member of the Zoning Board of Appeals for a term to expire June 6, 2027

**2022-073** Reappointment of Michelle Branciforte to the position of member of the Board of Assessors for a term to expire June 6, 2025

**2022-074** Reappointment of Derek Balaam to the position of member of the Liquor License Commission for a term to expire June 5, 2028

**2022-075** Reappointment of Russ Saboo to the position of member of the Liquor License Commission for a term to expire June 5, 2028

**2022-076** Reappointment of Christopher Falcos to the position of member of the Traffic and Transportation Committee for a term to expire June 6, 2025

**2022-077** Reappointment of Michael Browne to the position of member of the Energy Committee for a term to expire June 6, 2025

6. Monthly list of licenses-

- Licenses
- **2022-052** Pole Hearing- National Grid 30504434 (continued)
- **2022-053** Installation of Underground Facilities- National Grid 30504434 (continued)

7. Correspondence

- President/Vice President Communications
- Communication from Elected Officials, Boards and Commissions
  - Economic Development Administration Grant Update- Angela Cleveland
- Council Communications, Announcements and Committee Reports

8. Public Comment

9. Council Response to Public Comment

10. Second Readings

**Public Hearings:**

**2022-001** FY2023 Budget

**2022-044 An Order** to approve and accept a historic preservation restriction on property located at 5 Sparhawk Street and to authorize the Mayor to execute said restriction on behalf of the City. -Mayor Sponsor

**Summary:** The Planning Board approved an Application for Site Plan Review and a Special Permit for property located at 5 Sparhawk Street, Amesbury on June 28, 2021 (said approval recorded with the Essex South Registry of Deeds in Book 40238, Page 513.) The Planning Board required that a historic preservation restriction be prepared and recorded for the church at the property, known as the "Holy Family Parish Convent," described in a deed recorded with said Registry in Book 40277, Page 413. The convent was constructed in 1885 in the Panel Brick style; the architect is unknown. The intent of this Order is to obtain the authorization of the City Council to acquire the historic preservation restriction, and authorize the Mayor to accept the historic preservation restriction.

**2022-045 An Order** to establish an *Amesbury Street Acceptance Process*. -Mayor Sponsor

**Summary:** When the City approves a subdivision, the roads in the subdivision are commonly accepted by the City. Until now, the City has been using an informal process to guide us in acceptance of streets, and has been shepherded by various departments. This proposed process outlines the specific steps, departments involved and conditions that need to be met before the City Council accepts new streets into the municipal road infrastructure.

**2022-062** An order to Amend the Amesbury Zoning Map and Zoning Bylaw to establish a Marijuana Overlay District (MCOB).

**Summary:** This ordinance to amend the Amesbury Zoning Bylaw as previously outlines in bill 2018-056 will:

- Revise the minimum acreage requirement for outdoor cannabis cultivation from a minimum lot size of 100 acres to 15 acres that are located within the R-80 Zoning District, by special permit

- and site plan review from the Planning Board.
- Revise the minimum lot frontage for outdoor cannabis cultivation from 200 feet to 50 feet.
  - Revise the minimum yards (ft) for outdoor cannabis cultivation from 40/40/80 to 50 feet of frontage.
  - Revise the maximum building area from 10% to 20%.

## 11. First Readings-

**2022-078** An Order to authorize the Mayor to accept and expend a grant from the Massachusetts Association of Council on Aging, and Senior Center Directors, Inc. (MCOA) for FY22.- Mayor Sponsor  
**Summary:** The Massachusetts Association of Council on Aging, and Senior Center Directors, Inc. (“MCOA”) has allocated an ARPA Funds Grant from the Massachusetts Executive Office of Elder Affairs to the Amesbury Council on Aging in the amount of \$18,007.36.

**2022-079** An Order to approve payment from the FY22 Fire Other Expenses budget to John Guilfoil Public Relations for a prior fiscal year invoice, totaling \$300.00.-Mayor Sponsor  
**Summary:** This invoice was for work performed on 5/27/2021 for training photos and story coverage. M.G.L. c. 44 s. 64 requires a two thirds vote of the City Council in order to pay invoices of a prior fiscal year.

**2022-080** An Order to request the City Council vote to authorize the Mayor to enter into a three-year or less lease or loan purchase Agreement for new cruisers for the Amesbury Police Department. -Mayor Sponsor

**Summary:** The City seeks to enter into a three-year or less lease or loan purchase Agreement for new cruisers for the Amesbury Police Department. The lease or loan method will depend on best rate.

**2022-081** An Ordinance to amend Section 20-24 of the City ordinances, titled “Establishment of revolving funds.” -Mayor Sponsor

**Summary:** When the Electric Vehicle (EV) Charging Station Revolving Fund was established by Ordinance 2021-144, it was specified that this Fund would be used to take in receipts via advertising, but it was never specified that receipts may also be generated through energy sales revenue and expended to support the costs of operating the program.

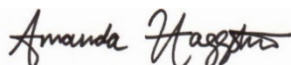
**2022-082** An Ordinance to amend the Amesbury Health Care Trust Commission (AHCTC) program description and application. -Mayor Sponsor

**Summary:** The original Trust, Amesbury Hospital Charitable Trust, was created on June 28, 1963. In accordance with the original trust documents, the June 1, 1993 sale and closure of the Amesbury Hospital resulted in the reorganization of the Commission resulting in the creation of the Healthcare Trust Commission on or about January 13, 1998. The attached documents include program description and application revisions.

**2022-083** An Order to authorize inter-departmental transfers of general fund appropriations in accordance with MGL c.44 Section 33B. -Mayor Sponsor

**Summary:** The City Council may, by majority vote, on recommendation of the Mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Please see transfer summary below for additional information.

## 12. Adjournment



June 14, 2022