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By City Clerk at 10:05 am, Sep 09, 2022



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10:05 am, Sep 09, 2022

City of Amesbury
Office of the City Clerk
62 Friend St.
Amesbury, MA 01913

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A §§18-25
Version 7.1.10

City Council Meeting Agenda
Tuesday, September 13, 2022
HYBRID Meeting
City Hall Auditorium- 62 Friend Street
7:00 PM

This meeting will be conducted under S. 2475, An act relative to extending certain COVID-19 measures adopted during the state of emergency, signed on June 16, 2021, and further extended through March 31, 2023.

The public can participate in this meeting in person or Microsoft Teams Meeting:
+1 323-457-5649 Phone Conference ID: 332 530 935#
Meeting ID: 266 143 890 674 Passcode: qbVKSv

1. Call to Order
2. Pledge of Allegiance – Councilor Frey
3. Roll Call
4. Act on Minutes- June 28th
5. Mayoral Appointments-

2022-098 Appointment of Peter West to the position of Ad Hoc member of the Disposition Committee for a term relative to the Trader Alan's parcel

2022-099 Appointment of Joseph Kodwyck to the position of Ad Hoc member of the Disposition Committee for a term relative to the Trader Alan's parcel

2022-101 Reappointment of Patricia Harry to the position of the member of the Board of Registrars for a term to expire August 25, 2025

2022-102 Appointment of William Halloran to the position of Ad Hoc member of the Disposition Committee for a term relative to the Trader Alan's parcel

2022-103 Reappointment of KP Law to the position of City Attorney for a term to expire August 29, 2023

2022-104 Reappointment of Frankie Lallemand as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

2022-105 Reappointment of D.M. Kligerman-Thomas as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

2022-106 Reappointment of Susan Ballard as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

2022-107 Reappointment of Jon Younger as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

2022-108 Reappointment of Nicholas Costello as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

2022-109 Reappointment of Mary-Lee Ford as a member of the Amesbury Council on Aging Board of Directors for a term to expire August 29, 2025

6. Monthly list of licenses-

7. Correspondence

- President/Vice President Communications
- Communication from Elected Officials, Boards and Commissions
- Council Communications, Announcements and Committee Reports
 - Budget and Finance: Councilor Hickok
 - Ordinance and Administration: Councilor Frey
 - Planning and Development: Councilor Mandeville
 - Traffic & Transportation: Councilor Hickok
 - AES School Building Committee: Councilor Wheeler
 - Energy Committee: Councilor Rinaldi
 - Open Space, Natural Resources & Trails Committee: Councilor Frey
 - Chamber of Commerce Liaison: Councilor Rinaldi
 - CDBG Advisory: Councilor Hickok
 - Disposition: Councilor Lennon
 - Amesbury Housing Trust: Councilor Stanganelli
- Department Presentations- DPW - Water Supply Status Update

8. Public Comment- **Public comment can be done in person during the meeting, or by emailing your comment before the meeting to clerk@amesburyma.gov, subject line PUBLIC COMMENT. Your comment will be read aloud at the appropriate time in the agenda and entered into the public record.**

9. Council Response to Public Comment

10. Second Readings

2022-062 An order to Amend the Amesbury Zoning Map and Zoning Bylaw to establish a Marijuana Overlay District (MCOD). - Councilor Deschenes Sponsor - **REQUEST FOR WITHDRAWAL**

Public Hearings:

2022-100 An Order to Conserve Certain City-Owned Properties on Cynthia Road. - Free Petition
Summary: A measure to protect certain City-owned properties, in order to preserve open space and provide for passive recreational use that promotes the quality of life of Amesbury residents and for the preservation of natural resources, under the provisions of M.G.L. c. 40, §8C, as it may hereafter be amended; M.G.L. c. 45, §3, as it may hereafter be amended; and Article 97 of the Amendments to the Massachusetts Constitution, as amended. Land would be placed under the care and custody of the Conservation Commission and would be reserved for conservation and passive recreation purposes.

11. First Readings-

2022-110 An Ordinance to amend City Code, Chapter 400 Streets and Sidewalks, § 400-5, titled "Snow removal" and § 400-7, titled "Enforcement; violations and penalties." - Councilors Frey & Wheeler Sponsor
Summary: These revisions are intended to strengthen the City's ability to enforce the regulations for clearing of sidewalks. The City's budget is annually impacted by higher than anticipated snow removal costs. Consistent enforcement of City ordinances will ensure compliance with requirements and ensure

DPW resources are available to more efficiently clear areas the department is responsible for. This ordinance to amend the City Code relative to snow removal will:

1. Revise language, specifying the removal of snow and the treatment of ice.
2. Create a procedure for a published municipal snow and ice plan.
3. Provide information about resources for snow removal- either paid or complimentary based on physical ability and financial hardship.
4. Increase the fines for failure to remove snow and ice within the defined time frame and add the Director of Inspectional Services and their agents to enforce this article.

2022-111 An Order to authorize the Mayor to accept and expend a FY23 Legislative Earmark Grant Award from the Commonwealth of Massachusetts in the amount of \$50,000 for a feasibility study to repurpose the Amesbury Elementary School. - Mayor Sponsor

Summary: This funding is to conduct a feasibility study at the current Amesbury Elementary School, located at 20 S. Hampton Road, so that it can be re-purposed as quickly as possible once vacant. The study would provide the City with “test fit” floor plans and site plan options for a limited number of potential uses.

2022-112 An Order to approve payment from the FY23 general fund operating budget for the below listed prior year invoices in the amount of \$12,538.16. - Mayor Sponsor

Summary: The below listed invoices are for operating expenses related to supplies or services rendered in FY22 but for which funds were not encumbered by the corresponding city department at fiscal year-end. This order requests payment be made to the listed vendors from the corresponding department’s current year (FY23) operating budget in accordance with M.G.L. c. 44 s. 64. This vote requires a two thirds approval of the City Council.

2022-113 An Order to authorize the Mayor to accept and expend a grant in the amount of \$19,729.00 from the Massachusetts Department of Transportation’s FY23 Shared Streets and Spaces Program to fund equipment costs for the Amesbury Police Department’s “Neighbors Against Speeding Cars (NASCar)” program. - Mayor Sponsor

Summary: This grant award will be used to fund equipment costs for the Amesbury Police Department’s “Neighbors Against Speeding Cars (NASCar)” program. Equipment includes a Radar Message Sign, Trailer, Traffic Suite application and other associated equipment costs, which are detailed in the attached estimate. The NASCar program entails placing and moving the Radar Message Sign between various locations, based on reported complaints of speeding vehicles. The goal of this project is to have accurate speed data to use when distributing patrol resources. This is a reimbursement- based program.

2022-114 An Order to authorize the Mayor to accept and expend a grant in the amount of \$133,000 from the Massachusetts Association of Council on Aging and Senior Center Directors, Inc. to fund the Amesbury Council on Aging’s FY23 Elder Mental Health Outreach Team (EMHOT). - Mayor Sponsor

Summary: An Elder Mental Health Outreach Team (EMHOT) performs assessment and evaluation services, connects older adults with primary care and mental health providers, and delivers brief interventions designed to return elders to their previous state of mental and social health. Funds awarded by this grant will be used to supplement salaries, fringe and transportation costs for Amesbury’s behavioral health clinicians and administrators as well as supplement relevant allowable program expenses.

2022-115 An Order to authorize the Mayor to accept and expend funding in the amount of \$238,460.21 from the Winter Recovery Assistance Program (WRAP) administered by the Massachusetts Department of Transportation. - Mayor Sponsor

Summary: In April 2022, Governor Charlie Baker approved \$100M in funding for the Winter Recovery Assistance Program, also known as WRAP. The program is administered by the Massachusetts Department of Transportation. WRAP provides supplemental funding for cities and towns to improve their transportation networks in response to harsh winter weather. Program funding is allocated using a formula based on a municipality’s share of local roadway mileage. Amesbury’s WRAP funding apportionment is \$238,460.21 based on its locally owned mileage.

2022-116 An Order to authorize the Mayor to accept and expend a grant in the amount of \$200,000 from the Massachusetts Department of Transportation's FY23 Shared Streets and Spaces Program for the "Amesbury Point Shore Bike and Pedestrian Improvement Project." - Mayor Sponsor

Summary: The Amesbury Point Shore Bike and Pedestrian Improvement Project will create a bike lane from the Whittier Bridge to Merrimac Street. This grant award will primarily be used to support funding for bike lane striping along Main Street. This project has been discussed at many public forums over the last few years. Residents of the neighborhood have shared concerns about traffic volume and behavior in the area, and this grant will allow the City to make progress towards mitigation and pedestrian and cyclist safety along a popular and scenic roadway. This is a reimbursement-based program.

2022-117 An Order to authorize the Mayor to accept and expend a grant in the amount of \$100,000 from the Massachusetts Department of Transportation's FY23 Municipal Small Bridge Program Phase 1 for the costs of design and permitting for bridge number A-07-020 (BW1) on Kimball Road over Tuxbury Pond Outlet. - Mayor Sponsor

Summary: The Municipal Small Bridge Program provides funding to municipalities for the replacement, preservation, and rehabilitation of eligible bridges. For this Phase 1 Grant, the City of Amesbury has retained TEC, Inc. (TEC) to provide engineering services for the replacement of the Kimball Road Bridge over Tuxbury Pond Outlet (A-07-020). The proposed scope of work is based on a full replacement of the structure using a full road closure and detour. The project will maintain profile, approach grades and roadway drainage throughout the corridor to the greatest extent practical and anticipates that the replacement structure shall be a precast-concrete box culvert, with a span greater than ten feet. It is anticipated that no alterations to the adjacent State Line Dam shall be necessary as part of this project. MassDOT is compensating design firms directly. Therefore, no funds are provided to the municipality for Phase 1 grants.

2022-118 An Order to request the City Council to vote to declare as surplus various municipal vehicles and equipment.

Summary: This order will authorize the surplus of the following vehicles belonging to the Fire Department: (see attached).

2022-119 An Order to authorize the Mayor to accept and expend a FY21 Assistance to Firefighters Grant (AFG) from the Department of Homeland Security in the amount of \$209,428.57.

Summary: The purpose of the Assistance to Firefighters Grant (AFG) program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. This grant will be used to purchase 29 SCBA Units, which include Air PAK Harness/Backpack, Face Piece, and cylinders. Six (6) additional Face Pieces will also be purchased to accommodate 35 members of the Department. The total cost of this equipment is \$219,900.00, and this grant has a cost-sharing requirement of 5%.

2022-120 An Order to authorize the Mayor to accept and expend a grant in the amount of \$134,400 from the Massachusetts Department of Conservation and Recreation Mass Trails Grant Program for the Amesbury Carriagetown Connector project.

Summary: Amesbury will be expanding its portion of the Coastal Trail Network. Picking up at the Amesbury Riverwalk at Carriagetown Plaza the trail will extend behind the shopping center, continuing along the shopping center entrance road to Elm Street. The new connector will allow a continuous path from downtown Amesbury to Salisbury via Salisbury's Ghost Trail and Old Eastern Marsh Trail, as well as to Newburyport via the Garrison Trail over the I-95 Whittier Bridge and the Clipper City Rail Trail. The project is valued at \$219,400. The balance of funding for this project will come from Coastal Trails Coalition, Amesbury Healthcare Charitable Trust and Department of Public Works (Chapter 90 Program).

Late Files

2022-121 An Order to transfer \$18,113.54 from the Assessors Department Salaries and Wages and Stipends to the Assessors Department Other Expenses. -Mayor Sponsor

Summary: This order requests a budget transfer in the amount of \$18,113.54 from the Assessors Department Salaries and Wages and Stipends to the Assessors Department Other Expenses for the

purposes of Utilities 504 Valuations required by DOR and consulting services during transition/hiring of new Chief Assessor.

12. Adjournment

A handwritten signature in black ink, appearing to read "Amanda Haggren". The signature is written in a cursive style with a long horizontal flourish extending to the right.

September 9, 2022