

**AMESBURY RETIREMENT BOARD MEETING**  
**Thursday, February 24, 2022 @ 1:30 PM**  
**Amesbury Department of Public Works**  
**39 South Hunt Road, Amesbury Massachusetts**



**The meeting was called to order at 1:30 PM.**

**In Attendance – Board Members:** Donna Cornoni; Craig Bailey; Marisa Batista; David Van Dam

**Absent – Board Member:** Bonnijo Kitchin

**Retirement Administrator:** Kevin A. Caira

New Member Enrollments

Motion made by Craig Bailey and seconded by Donna Cornoni to accept the new Member Enrollment Forms for:

**Amesbury Housing Authority:** Gregory J. Gorcheck, Maintenance Foreman.

**Amesbury Housing Authority:** Marjorie M. Pelletier, Housing Coordinator.

**City of Amesbury/School Department:** Ruth A. Boehl, Paraprofessional.

**City of Amesbury/School Department:** Zachary T. Daniels, Paraprofessional.

**City of Amesbury/Department Public Works:** Stanley D. Rodrigues, Laborer.

**City of Amesbury/Mayor’s Office:** Aubrie Campbell, Executive Assistant.

Unanimous vote to approve.

Buybacks/Redeposits

The Board received payment in full from Elissa J. Ford, Administrative Assistant with the Department of Public Works.

The total amount of the buyback is \$3,167.11. The total amount of prior service reinstated is 1 year and 4 months from

4/08/2016 to 06/19/2020. Motion by David Van Dam and seconded by Donna Cornoni to accept and approve buyback.

Unanimous vote to approve.

Transfer

The Board received a request from the Revere Retirement System to transfer the account of Paul J. Fahey, former Chief of Staff for the Mayor of Amesbury. The total amount of creditable service to be transferred is 3 years and 11 months (3.9167). This includes the following service: 2 years (2.0000) with the Methuen Retirement System and 1 year and 11 months (1.9167) with the Amesbury Retirement System. The total amount in account to be transferred is \$35,181.61.

Motion made by Craig Bailey and seconded by Donna Cornoni to accept transfer request. Unanimous vote to approve.

The Board received a request from the Haverhill Retirement System to transfer the account of Angel A. Wills, former Chief Financial Officer for the City of Amesbury. The total amount of creditable service to be transferred is 16 years and 4 months (16.3333). This includes the following service: 11 years and 1 month (11.0833) with the Essex Regional Retirement System; 2 years and 11 months (2.9167) with the Middlesex County Retirement System and 2 years and 4 months with the Amesbury Retirement System. The total amount in account to be transferred is \$108,851.50. Motion made by Donna Cornoni and seconded by Craig Bailey to accept transfer request. Unanimous vote to approve.

The Board received a request from the Middlesex County Retirement System to transfer the account of Shelley Sloboder, former per diem Reference Librarian with the City of Amesbury. She was not a member of the Amesbury Retirement System and had no retirement deductions. She did have deductions taken for OBRA. Motion made by David Van Dam and seconded by Craig Bailey to deny service liability. Unanimous vote to deny liability.

The Board received a letter from the Woburn Retirement System in response to the Transfer/Buyback Breakdown request for Shawn P. Connolly: “The Woburn Retirement System will not accept liability for any creditable service as Shawn P. Connolly was never a member of the Woburn Retirement System.”

The Board received a transfer in from the Salem Retirement System for Paul M. Cloutier, IT Support Specialist with the City of Amesbury. The total amount of creditable service is 1 month (0.0833). The total amount of the transfer \$631.55.

The Board received a transfer in from the Barnstable County Retirement System for Vincenzo Tirone, Inspectional Services Director with the City of Amesbury. The transfer is less than one month. Total amount of the transfer \$69.82.

**AMESBURY RETIREMENT BOARD MEETING**  
**Thursday, February 24, 2022 @ 1:30 PM**  
**Amesbury Department of Public Works**  
**39 South Hunt Road, Amesbury Massachusetts**

Refunds

None.

Retirements

The Board received an Application for Voluntary Superannuation Retirement from Sharon A. Dunning, Assistant City Clerk for the City of Amesbury. Ms. Dunning is requesting retirement from Group 1 as of February 28, 2022. Motion made by David Van Dam and seconded by Donna Cornoni to accept application subject to calculation approval from the Public Employee Retirement Administration Commission (PERAC). Unanimous vote to approve.

The Board received an Application for Voluntary Superannuation Retirement from William A. Scholtz, Chief of Police for the City of Amesbury. Chief Scholtz is requesting retirement from Group 4 as of March 31, 2022. Motion made by Donna Cornoni and seconded by David Van Dam to accept application subject to calculation approval from the Public Employee Retirement Administration Commission (PERAC). Three (3) in favor – One (1) abstained, Craig Bailey. Motion approved.

The Board received notification on the death of Retiree Beverly A. Chaples. Date of death was January 11, 2022.

The following Items were reviewed and approved:

- February 2022 Payroll Warrant.
- February 2022 Cash Disbursements Warrant.
- February 2022 Vendor Payment Warrant.
- January 2022 PRIT Report.
- January 2022 MM Bank Reconciliation.
- January 2022 Checking Account Reconciliation.
- January 27, 2022 Minutes.

PERAC Memorandum that was reviewed:

PERAC #8.....January 27, 2022.....Actuarial Data (Information Completed 02/07/2022 to PERAC).

Correspondence:

The Board received an email and attachment dated February 7, 2022 from the Law Offices of Michael Sacco regarding the Massachusetts Supreme Judicial Court's decision on the Worcester Regional Retirement Board v. Public Employee Retirement Administration Commission, SJC-13137 ("Vernava II")16-408 as it relates to supplemental compensation paid to a member receiving worker's compensation.

The Board received an email and attachment dated February 9, 2022 from the Law Offices of Michael Sacco regarding an Audit Response Letter for the fiscal year ended December 31, 2020. Attached was a copy of the Audit Response Letter to City Auditors Melanson.

The Board received an email and attachment dated February 9, 2022 from Laurie Garland, Supervisor with Melanson the City and Retirement Independent Auditors regarding the final report "For the Year Ended December 31, 2020".

The Board received two emails dated February 13 & 17, 2022 from PERAC regarding a Cybersecurity Webinar. Board members can sign up by going on the PERAC website. Members who attend will receive three educational credits.

The Board received an email and attachment (invoice) dated February 18, 2022 from Amity Insurance Agency regarding the renewal of the MACRS Fiduciary and Fidelity Insurance coverage with a policy period of March 01, 2022 to March 01, 2023. Renewal amount is \$4,863.00.

**AMESBURY RETIREMENT BOARD MEETING**

**Thursday, February 24, 2022 @ 1:30 PM**

**Amesbury Department of Public Works**

**39 South Hunt Road, Amesbury Massachusetts**

The Board received an email and attachment dated February 18, 2022 from the Pension Reserves Investment Management Board (PRIM) regarding *PRIM Board Quarterly Update Fourth Quarter 2021*.

The Board received two emails dated February 4 and 18, 2022 from the Mass Retirees regarding a variety of bills filed for the current legislative session and upcoming topics for the Tele-Town Hall meetings on March 25th and April 29th.

Old Business

Reminder to Board Members (if they haven't already) to complete and return their Statement of Financial Interest Forms and to check their Education Credits on PROSPER to remain in compliance.

New Business

Update 3(8)(c) Billings: All bills have been mailed to the applicable Retirement Boards.

Request for transfer of funds in the amount of \$600,000 from the Pension Reserve Investment Trust Fund (PRIT) to cover payroll and vendor payments for March 2022. Motion made by David Van Dam and seconded by Craig Bailey to approve the transfer. Unanimous vote to approve. Board Administrator and Board Chairman will sign the PRIT Fund Redemption Form.

Next Board Meeting

Thursday, March 31, 2022.

Discussion of topics not reasonably anticipated by the chair 48 hours before the meeting.

Having completed all business, Motion made by Craig Bailey and seconded by David Van Dam and voted unanimously to adjourn the meeting at 2:30 PM.